



SARVAC HWF

Local GSAR Group / HWF Responder Level

Standard Operating Procedure (SOP)

Phase 2 - SURVEY



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PURPOSE: The purpose of this document is to provide a Local GSAR Group / HWF Responder level SOP for the *SURVEY Phase* of SARVAC's HWF Program.

SUMMARY: During the *SURVEY Phase*, there are many aspects of the response to review, prepare and approve. The complexity and size of the requested HWF response will dictate the composition and number of HWF Responders needed. It is expected that each RFA will be unique and demand a customized approach to the HWF response. SARVAC will examine, complete, and submit a proposal for the RFA query.

PROCEDURE:

1. Local GSAR Groups should be monitoring for a Mission Status of “Deployment is Requested” from the SARVAC NDO and/or P/T Association DOs.

- Local DOs should acknowledge receipt of the notification back to the NDO, and monitor for the RFA Survey information in the DMS directly.
- Local DOs should review SARVAC's Notification Form for RFA information and details.
- P/T Associations should notify and brief Local DO on the mission status, and tasking particulars.

2. GSAR members who wish to become HWF Responders should monitor their Local GSAR Group's “Survey” system (or SARVAC, P/T Association DMS) for a HWF Mission Status of “Deployment is Requested.”

- Once a “**Deployment is Requested**” notification is received, the GSAR member should enter a personal Availability Status (i.e., Available or Not Available) in the local survey response system, then monitor for any further information or notifications.

3. Local GSAR Groups should validate readiness (with numbers and capabilities) of GSAR members.

Local DOs should brief all responding GSAR members on tasking particulars and incident details. Local GSAR Groups should review and confirm the readiness and availability of GSAR members, against the skills and capabilities requested by the AHJ.

This completes the *SURVEY Phase* in accordance with the *National Search and Rescue Operations Concept*.

Link to [ICS Form 205A - Communications List.pdf \(icscanada.ca\)](https://www.icscanada.ca/Forms/205A-CommunicationsList.pdf)

Link to Organization Assignment List ICS Form 203 [instructions for catalogue draft w forms.pdf \(icscanada.ca\)](https://www.icscanada.ca/Forms/203-InstructionsForCatalogueDraftWForms.pdf)

Link to Organization Assignment List ICS 203A [IAP Workbook.xlsx \(icscanada.ca\)](https://www.icscanada.ca/Forms/203A-Workbook.xlsx)